

Tables in JADU websites

You may have been experiencing an issue with tables in JADU from the very beginning. They look OK in the JADU Control Centre but when you have saved the page and viewed it 'live', the table is corrupt and hasn't displayed correctly. There are a couple of reasons why this occurs as follows:

- a. There are too many columns in the table so reduce the number of columns to 6 or less.
- b. There is too much text in a cell and Word Wrapping is switched off, possibly as a consequence of c. below.
- c. If you have imported the table directly from Word, it's possible that Word Wrapping was switched off in there.

How to fix the issue in JADU:

Open JADU with the Document page open with the offending table.

Highlight the text in every cell in the table (place mouse in top-left corner cell, left-click and hold, drag to the bottom-right cell; every bit of text in the table should be highlighted blue). Release the mouse button.

Move the mouse into the table and RIGHT-CLICK

Click on Cell, then Cell Properties

The image shows a 'Cell Properties' dialog box with the following fields and options:

- Width:** An empty text input field followed by a dropdown menu set to 'percent'.
- Height:** An empty text input field followed by the text 'pixels'.
- Word Wrap:** A dropdown menu set to 'No'.
- Horizontal Alignment:** A dropdown menu set to '<not set>'.
- Vertical Alignment:** A dropdown menu set to '<not set>'.
- Cell Type:** A dropdown menu set to 'Data'.
- Rows Span:** An empty text input field.
- Columns Span:** An empty text input field.
- Background Color:** An empty color selection box.
- Border Color:** An empty color selection box.

At the bottom of the dialog are two buttons: 'OK' (highlighted in green) and 'Cancel'.

If you see, as above, that the Word Wrap option is set to No, click that box and select Yes.

Click OK

Save your page, Submit, Send for Approval, Approve and Publish, Approve and Publish.

Go to your 'live' page and refresh it.

The table should show correctly now; however, if it still shows corrupt, then there's either still too many columns in the table or too much text in at least one of the cells.

Importing a Table directly from Word.

If you import a table from Word, before you perform the Copy & Paste action, you should check to see if Word Wrap is switched on or off; you should set it to on because JADU will inherit this setting.

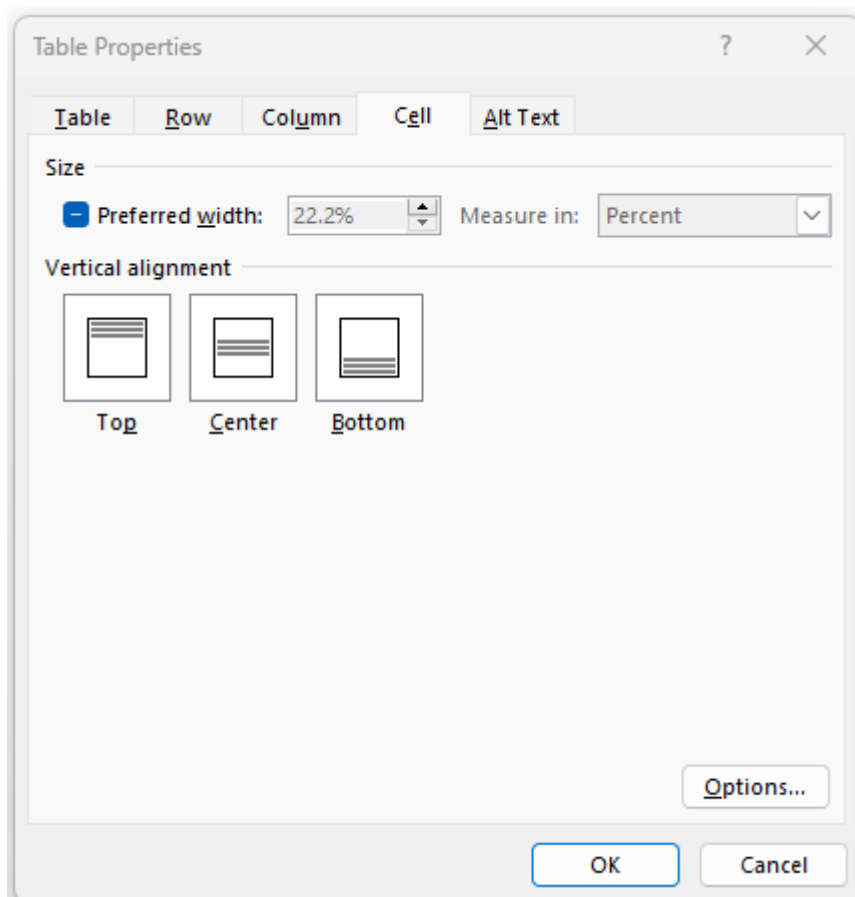
In Word, click inside the table.
You will see a 'handle' appear



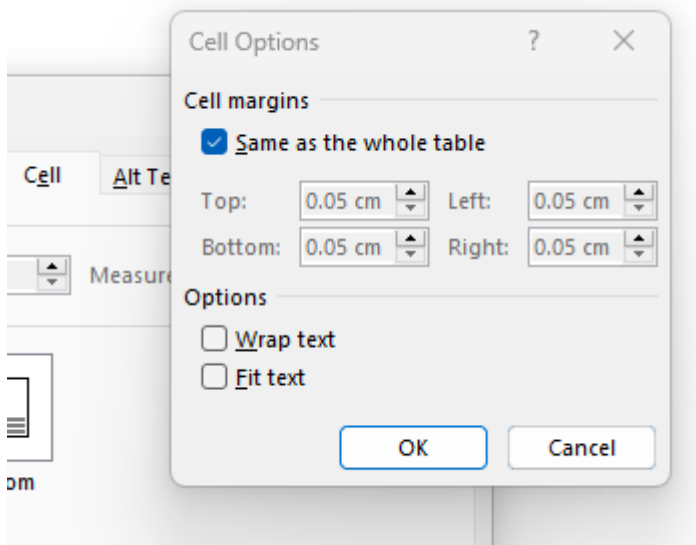
Move your mouse inside it and RIGHT-CLICK.

Select Table Properties

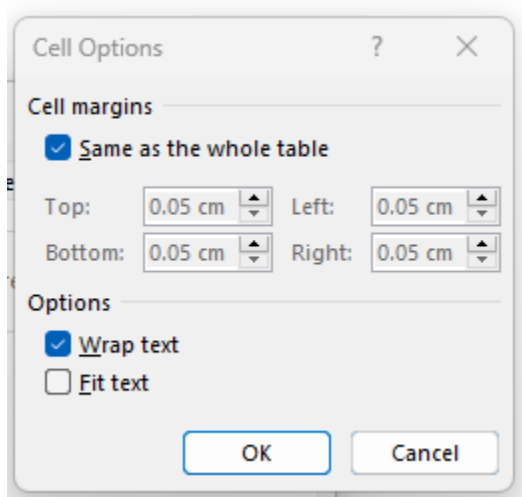
Click on the Cell tab on the top row of the dialogue box



Click on the Options box in the bottom-right corner



In the Cell Options box, if the Wrap tick-box is empty as above, click in the box to add a tick.



Click OK

Click OK again

You can now click on the handle again

Right-click inside the handle and click Copy

Move to the JADU page and click where you want the table to be inserted (normally on a blank row)

On a Windows PC, use the key combination CTRL-V to paste the table.

If you check, you will see that the Word Wrap option now say Yes.

Try to use as little formatting inside the table on the Word page to make you life easy once the table is on the JADU Document page.